Instructions for Coding MDCPDS For
APF Employee Participating in NAF Retirement Plan

The retirement plan should be "5" - Other.

This code is used for more than just the NAF Portees so an additional data element is required which is NAF Retirement Indicator. The NAF Retirement Indicator autopopulates with a Zero (0). If the employee is a NAF Portee it should be changed to indicate what DoD agency the employee was employed by as a NAF employee.

The codes can be found in the manual, page N-1.
Field Table Number: 612
Codes Usage Cleartext
    A Department of the Army
    B Department of the Navy - Bureau of Naval Personnel
    C Department of the Navy - Navy Exchange Services Command
    D Department of the Air Force
    E Marine Corps
    F Department of the Army and Air Force Exchange Services
    G Department of the Navy - Civilian MWR Activities
    0 Not Applicable

To navigate to the data elements go to People/Enter & Maintain/Assignment/Entries/Entry Values and select Retirement Plan; People/Enter & Maintain/Extra Information/NAF Retirement Indicator.

Note on NAF 401(k): MDCPDS does not contain data elements for participation in the NAF 401k plan. Enrollment, change, and terminations in the NAF 401k plan are faxed to the servicing payroll office by the servicing CPOC. Copies of the Army forms can be obtained from http://nafbenefits.com, HRO Section. The UserID will be "Staff", Password "Port". Select DA Fm 7426 for 401k elections.